



TEACHING SERVICE COMMISSION

"Teachers Build Our Nation"

PAPUA NEW GUINEA

EXTERNAL ADVERTISEMENT NO: 01/2022

The Teaching Services Commission (TSC) is calling for interested applicants with appropriate qualification, knowledge and skills to apply for the following vacant positions that exist within the Commission.

No	Position	Office of the Chairman	Grade	Base Salary Scale	Location
1	TSC.005	Executive Assistant - Chairman	Gr.10	29,528.00 – 36,090.00	NCD
2	TSC.007	Executive Assistant – Commissioner	Gr.9	26,285.00 – 32,126.00	NCD
No	Position	Policy & Planning Division	Grade	Base Salary Scale	Location
3	TSC.009	Director Policy	Gr.18	68,483.00 – 83,701.00	NCD
4	TSC.010	Executive Assistant Director Policy	Gr.8	23,483.00 – 28,701.00	NCD
5	TSC.011	Principal Advisor Policy & Planning	Gr. 17	60,090.00 – 73,444.00	NCD
6	TSC.012	Snr Policy & Planning Officer	Gr.15	47,361.00 – 57,885.00	NCD
7	TSC.013	Planner	Gr.13	39,939.00 – 48,815.00	NCD
8	TSC.014	Research Officer	Gr.11	33,338.00 – 40,746.00	NCD
9	TSC.015	Manager Public Relations	Gr.15	47,361.00 – 57,885.00	NCD
10	TSC.016	Senior Public Relation Officer	GR.13	39,939.00 – 48,815.00	NCD
11	TSC.017	Principal Advisor Legal	Gr.17	60,090.00 – 73,444.00	NCD
12	TSC.018	Snr Legal Officer – Gen & Advising	Gr.14	43,196.00 – 52,796.00	NCD
No	Position	Corporate Services Division	Grade	Base Salary Scale	Location
13	TSC.025	Director Corporate Services	Gr.18	68,483.00 – 83,701.00	NCD
14	TSC.026	Executive Assistant Director Corporate	Gr.8	23,483.00 – 28,701.00	NCD
15	TSC.029	Appointment Officer	Gr.13	39,939.00 – 48,815.00	NCD
16	TSC.032	Principal Advisor - HRM	Gr.17	60,090.00 – 73,444.00	NCD
17	TSC.033	Snr HR Officer	Gr.15	47,361.00 – 57,885.00	NCD
18	TSC.034	HR Officer Man Power Planning	Gr.11	33,338.00 – 40,746.00	NCD
19	TSC.036	HR Officer Payroll	Gr.13	39,939.00 – 48,815.00	NCD
20	TSC.037	Staff Officer	Gr.11	33,338.00 – 40,746.00	NCD
21	TSC.038	Records & Filing Clerk	Gr.9	26,285.00 – 32,126.00	NCD
22	TSC.042	Accountant (Class 5)	Gr.15	47,361.00 – 57,885.00	NCD
23	TSC.043	Budget & Planning Officer	Gr.14	43,196.00 – 52,796.00	NCD
No	Position	Provincial Matters Division	Grade	Base Salary Scale	Location
24	TSC.045	Director Provincial Matters	Gr.18	68,483.00 – 83,701.00	NCD
25	TSC.047	Ex Assistant Director Prov Matters	Gr.8	23,483.00 – 28,701.00	NCD
26	TSC.048	Assistant Director - Southern	Gr.17	60,090.00 – 73,444.00	NCD
27	TSC.085	Assistant Director - NGI	Gr.17	60,090.00 – 73,444.00	ENBP
28	TSC.086	Provincial TSC Advisor WNBP	Gr.16	52,259.00 – 63,872.00	WNBP
29	TSC.087	Professional Assistant WNBP	Gr.13	39,939.00 – 48,815.00	WNBP
30	TSC.090	Provincial TSC Advisor NIP	Gr.16	52,259.00 – 63,872.00	NIP
31	TSC.091	Professional Assistant NIP	Gr.13	39,939.00 – 48,815.00	NIP
32	TSC.092	Provincial TSC Advisor Manus	Gr.16	52,259.00 – 63,872.00	MANUS
33	TSC.093	Professional Assistant Manus	Gr.13	39,939.00 – 48,815.00	MANUS
34	TSC.089	Professional Assistant ENBP	Gr.13	39,939.00 – 48,815.00	ENBP

35	TSC.049	Provincial TSC Advisor Western	Gr.16	52,259.00 – 63,872.00	WESTERN
36	TSC.050	Professional Assistant Western	Gr.13	39,939.00 – 48,815.00	WESTERN
37	TSC.051	Provincial TSC Advisor Gulf	Gr.16	52,259.00 – 63,872.00	GULF
38	TSC.052	Professional Assistant Gulf	Gr.13	39,939.00 – 48,815.00	GULF
39	TSC.054	Professional Assistant Central	Gr.13	39,939.00 – 48,815.00	CENTRAL
40	TSC.056	Professional Assistant NCD	Gr.13	39,939.00 – 48,815.00	NCD
41	TSC.057	Provincial TSC Advisor MBP	Gr.16	52,259.00 – 63,872.00	MBP
42	TSC.058	Professional Assistant MBP	Gr.13	39,939.00 – 48,815.00	MBP
43	TSC.059	Provincial TSC Advisor ORO	Gr.16	52,259.00 – 63,872.00	ORO
44	TSC.060	Professional Assistant ORO	Gr.13	39,939.00 – 48,815.00	ORO
45	TSC.063	Professional Assistant EHP	Gr.13	39,939.00 – 48,815.00	EHP
46	TSC.064	Provincial TSC Advisor Simbu	Gr.16	52,259.00 – 63,872.00	SIMBU
47	TSC.065	Professional Assistant Simbu	Gr.13	39,939.00 – 48,815.00	SIMBU
48	TSC.067	Professional Assistant WHP	Gr.13	39,939.00 – 48,815.00	WHP
49	TSC.072	Provincial TSC Advisor Jiwaka	Gr.16	52,259.00 – 63,872.00	JIWAKA
50	TSC.073	Professional Assistant Jiwaka	Gr.13	39,939.00 – 48,815.00	JIWAKA
51	TSC.068	Provincial TSC Advisor SHP	Gr.16	52,259.00 – 63,872.00	SHP
52	TSC.069	Professional Assistant SHP	Gr.13	39,939.00 – 48,815.00	SHP
53	TSC.071	Professional Assistant Enga	Gr.13	39,939.00 – 48,815.00	ENGA
54	TSC.077	Provincial TSC Advisor Sandaun	Gr.16	52,259.00 – 63,872.00	WSP
55	TSC.078	Professional Assistant Sandaun	Gr.13	39,939.00 – 48,815.00	WSP
56	TSC.080	Professional Assistant ESP	Gr.13	39,939.00 – 48,815.00	ESP
57	TSC.082	Professional Assistant Madang	Gr.13	39,939.00 – 48,815.00	MADANG
58	TSC.083	Provincial TSC Advisor Morobe	Gr.16	52,259.00 – 63,872.00	MOROBE
59	TSC.084	Professional Assistant Morobe	Gr.13	39,939.00 – 48,815.00	MOROBE

Preferred Qualifications for Grades 16 - 18: Bachelor's Degree or above in Education.

Skills include: Teaching, Management and Administrative Skills with more than 5 years of experience at Management levels.

Knowledge: TSC and Education Acts, TSC Appointment and Discipline Process and Procedures and the National Education system are a must.

Application forms and Job Descriptions for these vacancies are obtainable through this email addresses;

Terence_Karakawa@education.gov.pg or telephone number; 3011160

The completed application forms must be submitted with the cover page and in quadruplicates using the Public Services Application forms. If you are a Public Servant attach your latest Appraisal Form (SPA) and if you are a teacher attach the latest inspection report. Also include necessary educational qualifications, Resume and 3 written references and send to the address below.

Teaching Service Commission

PO Box 6268

Boroko, NCD.

Attention: Commissioner Operations – Teaching Service Commission

The closing date to submit the application for these positions is 03rd June, 2022.

Authorized by:

Samson Wangihomie
 SAMSON WANGIHOMIE (MR)
 a/CHAIRMAN - TSC

