



DEPARTMENT OF EDUCATION  
*Standards & Guidance Division*  
**SOUTHERN REGION**

**FINAL SLIP PLANNING APPROVAL CHECKLIST**

(To be used by Standards Officers prior to approval by the PEA)

No.	Major Requirements	Yes	No	Comments
1.	<b>SLIP is collaboratively planned by:</b>			
	• Students (male and female)			
	• All teachers			
	• BOM			
	• Parents/Guardians			
	• Surrounding school community			
	• Ancillary staff			
2.	<b>SLIP contains the Southern Regional Approved Format. These include:</b>			
	• Forward			
	• Content Page			
	• School Context Statement			
	• Mission Statement			
	• Vision			
	• Three Year School Learning Improvement Plan (eg. 2011 - 2013)			
• One Year Action Plan				
3.	<b>There must be a clear link between the context statement and the annual action plan.</b>			
4.	<b>SLIP must also include the following:</b>			
	• HIV/AIDS			
	• Gender Issues			
	• TIP			
	• EQUITY			
	• POPED (Peer Education)			
	• Library			
• Behaviour Management Policy				
5.	<b>The Annual Action Plan must clearly specify:</b>			
	• The Six Focus Areas			
	• What the problems are			
	• The outcomes to be achieved			
	• The Strategies to be used			
	• Precise target dates			
	• List of resources to be used			
	• Exact amount of cash available for each activity			
• Name of person(s) tasked to do the job				

6	Some outcomes stated in the Annual Action Plan don't require budgetary support			
7	SLIP document is within 10 -13 pages and no more			
8	The Plan is SMART (specific, measurable, achievable, realistic, and time bound			
9	The Plan embraces the KISS Principle (Keep it Short and Simple)			
10	The school has a SLIP Committee made up of student leaders, teachers, parents, BOM)			
11	The completed SLIP plan is presented to the BOM and also discussed at the P&C meeting.			
12	SLIP is ready and agreed to by all stakeholders (as listed below) for presentation to PEA for his endorsement			
	• Student Leaders			
	• Teachers			
	• Head Teachers			
	• BOM/BOG			
	• CES			
	• P&CA Representative			
13	Total 'Yes' and total 'No' C.E.S.			

I certify that the School Learning Improvement Plan (SLIP) has met all the requirements for approval by the PEA or his delegate.

Standards Officer: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**School Learning Improvement Plan (SLIP): Being Sure, Making Sure and Assuring Others**