



DEPARTMENT OF EDUCATION



TEACHING SERVICES COMMISSION

DATE : 24/07/2020
FILE NO : PBR -1-1 / TSC 5-2.1

CHAIRMAN - NATIONAL EDUCATION BOARD AND CHAIRMAN - TEACHING SERVICE COMMISSION - JOINT CIRCULAR NO: 1 OF 2020 -

SUBJECT: NATIONAL TEACHER APPOINTMENTS -2020

1.0 AUTHORITY

Authority of the Joint Circular is in pursuant to Teaching Services Act, section 9, 10 and Education Act, section 29.

2.0 PURPOSE

This Joint Circular serves to advise all Teachers, Provincial Education Advisors, Governing Councils of the National Institutions, Appointing Authorities (PEB/DEB) NEB, Provincial Appointment Officers, School Inspectors, the Mission Education Agency Secretariats and all affected Provincial and National Institutions to closely adhere to these directives in dealing with 2020 Teaching Vacancy Gazette, Teachers Appointments & Selections and related subject matters.

3.0 PROVINCIAL GAZETTES & NATIONAL INSTITUTION GAZETTE

The National Education Board has produced Teaching Vacancy Gazettes by Province for Provincial Institutions and a Master Teaching Vacancy Gazette for National Institutions.

All sectors of the Education system except Elementary sector vacant positions are advertised (***Community & Primary Schools, High School and Secondary Schools, Vocational Centers, Teachers Colleges and Inclusive Education Institutions, TVET Institutions, National High Schools and FODE***)

Provinces will receive e-copies and hard copies of their respective Province's Education Gazette.

Provinces are requested to take ownership in printing copies of the gazette for their schools. Teachers can apply as per 2020 Appointment Schedule.

4.0 2020- TEACHER APPOINTMENT SCHEDULE

All Provincial Education Boards, NEB Sub-Committees and the Teachers Appointment and Selection committees are directed to observe and comply with the dates on 2020 Teacher Appointment Schedule when making appointments.

All TSC Forms, Appointment Summary sheets and BOG/Governing Council recommendations should be forwarded to their respective Provincial and National Selecting and Appointing Authorities.

Any late submissions will not be considered for Tenure Appointments.

5.0 TSC FORM 30 (PINK FORM) –TEACHER ORDER OF PREFERENCE FORM

5.1 Provincial Institutions

All Community and Primary, High School & Secondary School Teachers and Vocational Center instructors are directed to forward **TSC Form 30 to Respective Provincial Selecting and Appointing Authorities.**

5.2 National Institutions

Technical Colleges, Business Colleges, Teachers Colleges, Inclusive Education Resource Centers, National High Schools and FODE teachers are advised to forward their TSC Form 30 to; **National Teacher Appointment Unit, General Education Services Division .P. O. Box 446.Fincorp Haus .WAIGANI. NCD**

6.0 2020- TENURE CONFIRMATIONS

All 2020 Tenure Appointments sorting, compiling and confirmation will be conducted regionally as per the 2020 Teacher Appointment Schedule.

All Provinces are instructed to sort and compile all Appointment documents at Provincial level in preparation for the compiling of the confirmation gazette.

All Provincial and NDOE divisions are advised to liaise with General Education Services Division to confirm venue and dates on: **Phone: 3013415/3013400**

Email: Martha_Kull@education.gov.pg/Kone_Ragu@education.gov.pg

7.0 TEACHER`S ELIGIBILITIES

Eligibility lists for 2018 is attached to the vacancy gazette for each province. 2019 inspections and ratings have just concluded.

All teachers are encouraged to use your inspection reports as evidence when applying for promotional positions.

8.0 TENURE CANCELLATION

TSC tenure cancellation forms must be used to request for the cancellation of any tenure position. Only after TSC validates the reasons for cancellation it will grant approval for the position to be advertised,



DR. UKE KOMBRA, PhD
Secretary for Education



MR. SAMSON WANGIHOMIE
a/Chairman
Teaching Service Commission

Distribution:

All Teachers
All Provincial Education Directors
All Provincial Education Advisors
All Governing Councils of the National Institutes
All Appointing Authorities (PEB)
All Provincial Appointment Officers
All Mission Secretariats
All Standards Officers
Community / Primary
TVET Inspectors
Provincial / Secondary Schools
Teacher Education Inspector
Vocational Centers
President – PNG Teachers Association