



DEPARTMENT OF EDUCATION
Office of the Secretary

SECRETARY'S CIRCULAR INSTRUCTION NO: 2 OF 2017

DATE: 26/01/17

FILE: CM2-4-1

TO: ALL PRINCIPALS, CHAIRMAN SCHOOL BOARDS, CHAIRMAN PEBS

SUBJECT: DIRECTION TO STOP UNLAWFUL COLLECTION OF SCHOOL FEES BY SCHOOLS IN THE NATIONAL EDUCATION SYSTEM

The **National Executive Council's Decision 25/2016** and the subsequent **Secretary's Circular Instruction 6/2016** directed that no school in the national education system that is receiving grants from the national government's Tuition Fee Free Education Policy is to collect any form of fees from parents and guardians. This circular also applies to agency schools.

There are reports that some schools are collecting fees for projects, uniforms, bond fees, ID cards etc. This is unlawful and you are directed to immediately cease collection of any form of fees from parents upon receipt of this direction. Further, no student certificates are to be withheld for failure to pay any form of school fees.

This instruction is lawful and current and as such all principals and school governing boards must comply accordingly.

Any defiance to comply with this instruction will result in the principal's immediate suspension. School boards will also be suspended if they do not comply accordingly.

School Inspectors are to monitor and take appropriate actions.

The full support of Provincial Education Boards and Provincial Education Advisors is required to ensure the government's policy on Tuition Fee Free Education implemented.

Authorized by:


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SECRETARY FOR EDUCATION